



# You've got the Power!

## JOIN OUR TEAM

### Director of Business Systems

#### Other Skills & Abilities

- Excellent project and time management skills
- Excellent communication and interpersonal skills with the ability to express technical information clearly and simply
- Ability to use discretion and maintain confidentiality of employee and member information
- Strong problem solving and analytical skills
- Ability to meet deadlines
- Experience with Oracle and MS SQL
- Experience with application development and reporting software

#### Preferred Skills

- Ability to write complex queries to extract data from SQL and Oracle databases
- Development experience with VB.NET, C#.NET, XML, and HTML
- Experience with electric utility industry specific third-party software

#### Education and/or Experience

- Bachelor of Science/Arts in Information Technology, Computer Science, Information Systems or related field preferred; or equivalent combination of education and experience
- Minimum 10 years of experience in application development, database management, business process management, application configuration, integration and implementation, and support of business systems
- Minimum 5 years of increased supervisory and leadership roles

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### Equal Opportunity Employer

All contingent offers are based upon successful completion of our pre-employment verification process, which includes a criminal background check, physical health screening, drug test, MVR and proof of eligibility to work in the United States.

Full job description is presented at time of the interview.

The Director of Business Systems is a managerial role that is responsible for providing technical guidance within the organization by overseeing application development, database management, implementation and support of business systems, records management and retention, business procedures, and training. A successful candidate applies their knowledge to solve problems, prioritize projects, and collaborate with internal and external contacts to ensure system software, databases, and business processes are compliant, updated and meet the needs of the organization.

#### Key Responsibilities:

- Identify and recommend integrated solutions, products and services to support the company's business goals and software needs
- Ensure new software meets functional requirements, system compliance, and interface specifications
- Serve as the project lead for major software initiatives
- Establish and direct the management of corporate database standards, including disaster recovery, security, and data retention
- Develop, implement and oversee record management policies and procedures
- Responsible for planning, monitoring and managing the tasks and assignments for the Business Systems department and ensuring commitments and priorities are met by managing resources
- Establish and maintain strong relationships with external vendors for the evaluation, purchase, implementation, and maintenance of software applications
- Maintain advanced knowledge of business technology systems, such as consumer information systems, accounting solutions, work management, and payment solutions

#### Benefits:

- Competitive pay
- Medical, dental, vision and prescription drug coverage
- Health Savings Account with company annual contribution
- Life insurance and disability
- 401K with company match
- Pension plan
- Paid holidays and time off
- Educational/tuition reimbursement plan
- Professional and personal development
- Employee discounts
- Employee Assistance Program
- Wellness programs and onsite fitness center



*Snapping Shoals EMC has been in business for over 80 years. During that time, we have built a strong reputation for providing reliable power and excellent customer service. Our roots go back to the 1930's and the early days of America's rural electrification.*

EXEMPT STATUS | Full-time | Onsite Role  
M-F, 8 a.m.-5 p.m. / On Call & OT Required

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